



## **NATIONAL COUNCIL OF YMCA'S OF IRELAND**

### **Job Description**

- POST TITLE:** m-power Project Worker (NI Post)
- SALARY:** NJC Scale 5 (£23,398 p.a.) + 5% employer pension contribution.
- LOCATION:** **North Down or Lurgan/Portadown**
- RESPONSIBLE TO:** YMCA m-power Coordinator
- RESPONSIBLE FOR:** Volunteers
- JOB PURPOSE** The Youth Worker will have responsibility for the m-power programme at 1 of 7 specific YMCA centres or regions (2 locations available as indicated above). The post will also carry responsibility for recruiting young people for the programme.

Post funded until August 2021 following the completion of a satisfactory 6 month probation period.

### **DUTIES & RESPONSIBILITIES**

#### **1 Managing & Developing a Range of Services for young people**

- 1.1 To work directly with young people by assessing their needs and providing an agreed programme of activities designed to meet those needs, in line with the m-power targets.
- 1.2 To develop an Action Plan for each participant and actively contribute to the overall strategic plan for the m-power programme.
- 1.3 Ensure the active participation of young people in the youth work programme.
- 1.4 In consultation with the Advisory Committee and line manager ensure that objectives are achieved through implementation, monitoring and self evaluation of agreed work programmes.
- 1.5 Establish group work and sporting/leisure activities to ensure the personal development of the young people, citizenship and community relations.

- 1.6 Encourage and participate in the residential and outdoor education elements of the programme.
- 1.7 Promote and develop inter-centre activities to ensure the good relations aspects of the programme.
- 1.8 Be responsible to the line manager for all management, administration and financial matters relevant to the Project in your area and complete required reports on a monthly and quarterly basis.
- 1.9 To engage, where appropriate, in outreach or detached youth work programmes within the designated area to ensure full participation of young people in the target area.
- 1.10 As part of the YMCA m-power team the worker will be expected to participate in YMCA training, team development and supervision activities.
- 1.11 Be prepared to work anti-social hours including weekends and evenings.

## **2 Developing Programmes of Activities**

- 2.1 Work with staff and volunteers to develop, implement, manage and evaluate programmes of activities, services and facilities in line with the agreed priorities for the project.
- 2.2 Ensure the induction, motivation, development, training, deployment and discipline of Project staff (volunteers).

## **3 Working with Other Partners to Develop to develop Community/ Cross border Relations**

- 3.1 Work with other partners at residencials and other joint events to contribute to the good relations objectives of the project.

## **4 Leading Project Development and Implementation**

- 4.1 In line with agreed priorities design and implement specific curriculum in line with the core and menu of activities.

## **5 Management and Measurement Responsibility**

- 5.1 Carry out baseline and formative assessments to measure the progress of young people on the project.
- 5.2 Administer the payment of incentives for participants including weekly returns.

## **PERSON SPECIFICATION**

### **ESSENTIAL**

#### **Qualifications and Experience:**

Applicants must:

1. Have degree in youth work or equivalent or a 3rd level qualification and a local qualification in youth work.

**AND**

2. Be able to demonstrate 12 month's youth work experience within the last 5 years within a range of youth work situations.

#### **Knowledge and Skills:**

- Interpersonal skills;
- Communication skills;
- Confident in the delivery of programmes in a formal and informal settings;
- Experience of delivery of detached work;
- Competent in the use of IT.

#### **Personal Qualities:**

- Be motivated and enthusiastic;
- Demonstrate an ability to motivate and lead people;
- Be able to contribute to effective teamwork;
- Committed to working within an equal opportunities framework and to the Aims and Purposes of the YMCA.

### **DESIRABLE**

It is preferred that applicants have:

- significant experience;
- experience of support and supervision of volunteers and/part time staff;
- A drivers licence and access to car.

## **DISCLOSURE OF CRIMINAL BACKGROUND**

This post involves \*'regulated activity' under the Safeguarding Vulnerable Groups (NI) Order 2007, therefore the YMCA will be required to undertake an Enhanced Disclosure of Criminal Background.

*\*Regulated Activity is work (whether in a paid or voluntary capacity) which involves contact with children or vulnerable adults and is: of a specified nature; in a specified role; in a specified place and meets the frequency (once a month or more) and intensiveness (3 days or more in a single 30 day period) test.*

Further details in relation to legislative requirements can be accessed on [www.nidirect.gov.uk/vetting](http://www.nidirect.gov.uk/vetting) or [www.dojni.gov.uk/accessni](http://www.dojni.gov.uk/accessni).